

## The Association of Doctoral Programs in Health Sciences (ADPHS) is accepting applications for the Program of Merit (POM) Review for the fall 2023 cycle.

Please review carefully the following steps for submission to the POM Review Committee.

- 1. The initial application must be sent by the program and received by the Program Review Committee by **July 31, 2023.**
- 2. The ADPHS Program Review Committee will respond within two weeks of the full application submission to confirm eligibility. If eligibility is confirmed, the applicant program will be sent an invoice for the POM application and review fee (\$1,200.00), which will be due no later than by or on the day that the program's self-study is due.
- 3. The ADPHS Program Review Committee will respond to the program director within 30 days of eligibility confirmation with the names of the three members of the committee who will make up the POM Review Team. POM Review Team members will be asked to complete a disclosure form of potential conflicts of interest before agreeing to serve to review a specific program. The program director seeking the program of merit status will be given 5 business days to review the POM Review Team and inform the ADPHS Program Review Committee of any potential conflicts of interest.
- 4. The POM Review Team will have approximately two and a half months to complete activities (e.g. focus groups) and to render a decision. The review of an applicant program's self-study materials follows an established process that is consistently used by all POM Review Teams. While no formal site visit will occur as part of this review, the POM Review Team will ask to schedule a series of group interviews with key stakeholders of the program (e.g., administrators, faculty/staff members, students, and alumni) during this review period. The POM Review Team may also contact the applicant program to request clarification or additional information as needed.
- 5. Once a decision has been made by the ADPHS Program Review Committee, it will be ratified by the ADPHS Executive Committee. The decision will be provided in writing to the applicant program within two weeks of the meeting. One of three possible decisions may be made by the ADPHS Program Review Committee:
  - A. POM Recommended Unconditionally
  - B. POM Recommended Conditionally
  - C. POM Denied
- 6. Please see the ADPHS website at <a href="https://www.adphs.org/pom">https://www.adphs.org/pom</a> for more information. Or, contact Dr. Lynda Goodfellow at <a href="https://www.adphs.org/pom">LTGoodfellow@gsu.edu</a>.